



USE OF COLLEGE COMPUTING FACILITIES, THE INTERNET AND E-MAIL

All students at Trinity College have use of computing facilities which include the Internet and electronic mail. Use of these facilities is subject to the conditions set out below. Conditions of computing, internet and email use are reviewed on a regular basis and updates will be communicated to students and the College community through newsletters and the College website.

1. The College Internet account exists to provide access to curriculum related information. Students must not use this account to look for material which is unrelated to the College Curriculum unless given permission by College Staff.
2. Publications dealing with illegal activities, pornography or extreme violence are not permitted at the College. The Internet is not to be used to access unacceptable material.
3. Information published on the Internet may be inaccurate or may misrepresent a person or situation, therefore care must be taken in the use of this information.
4. It is illegal to interfere with any item of equipment or to attempt to change, copy or interfere with software, data or files that have been developed by another person. This includes the layout of desktops or icons on College machines.
5. Use of the material on the Internet is regulated by Copyright Law, therefore copying and/or redistributing another's work, and using another's work should only be done with correct acknowledgment.
6. All communication with other users should be respectful, accurate and use appropriately written expression as would be acceptable in a written College assessment. Students should never reveal personal details, including addresses or phone numbers, to others.
7. Users should not gain access to another person's electronic mail.
8. Users should not divulge to any other person the password entrusted to them as a user or any password other than the password associated with their own identity.
9. The Systems Manager and any staff nominated by the Principal as being responsible for the security and integrity of the computing facilities may examine any files and software to ensure compliance with the above rules.
10. Printing: In order to conserve resources, printing is on a 'user pays' basis. Each student is credited with \$5 towards printing costs at the start of the year. This money comes from school fees. For additional printing, students will need to purchase printer credit from the relevant school office or Central Administration office. Minimum printing credit available is \$1. This is sufficient for approximately 30 sheets of A4 paper.

Failure to comply with these conditions will be regarded as a serious breach of trust, and may result in appropriate disciplinary steps or the removal of computer access. The System Administrator reserves the right to inspect the hardware and software configuration of any machine attached to the College network.