



Mobile Phone Policy

1. Mobile phones are part of Society and the College should contribute to establishing good principles of operation.
2. Phones that are brought to school need to be kept safe, secured by PIN numbers, not taken to class, nor lent to other students and switched off. These phones can still register incoming calls or transfer to a message bank. I recommend that they be left at our Office for safe-keeping.
3. Phones that are noticed in class will be confiscated and returned to students or Parents at the Office.
4. Phone calls during school hours are unnecessary. It is important that the Office be notified in any cases where students leave the School.

These guidelines reinforce the principle that the normal means of communication between Parents and Students is via the Front Office, even in cases of changing travel arrangements or family emergencies.

Where a student has a problem at school, then it should be dealt with at school through the Pastoral Care system. It is important to keep parents informed but the students should be encouraged to report school-based incidents initially to teachers so they can be dealt with in a school context. The guidelines also encourage sensible phone usage, rather than treating the phone as a toy or status symbol.