



Workplace Practices

What is Workplace Practices?

In Workplace Practices students develop knowledge, skills, and understanding of the nature and structure of the workplace. They learn about the relationships between work-related issues and practices, the changing nature of work, industrial relations influences, and workplace issues that may be local, national or global, or industry specific. Students can undertake learning in the workplace and reflect on and evaluate their experiences in relation to their capabilities, interests, and aspirations. The subject may include the undertaking of vocational education and training (VET) as provided under the Australian Qualifications Framework (AQF).

Why study Workplace Practices?

Workplace Practices is a subject best suited to students exploring career pathways through Vocational Education and Training (VET courses).

Course content of Workplace Practices

Stage 2 Workplace Practices may be undertaken as a 10 credit subject or a 20 credit subject.

Students can complete up to 40 credits of Stage 2 Workplace Practices by undertaking one or a combination of two or all of the following:

- Workplace Practices A (10 credits)
- Workplace Practices B (10 credits)
- Workplace Practices (20 credits).

Stage 2 Workplace Practices has three areas of study:

- Industry and Work Knowledge
- Vocational Learning and/or VET.

1. Industry and Workplace knowledge

This area of study enables students to develop knowledge and understanding of the nature, type, and structure of the workplace, including local, national, and global workplaces. It consists of the following five topics:

- Topic 1: Work in Australian Society
- Topic 2: The Changing Nature of Work
- Topic 3: Industrial Relations
- Topic 4: Finding Employment
- Topic 5: Negotiated Topics.

For a 10 credit subject (i.e. Workplace Practices A or Workplace Practices B), students undertake two or more negotiated topics from Topic 5.

For a 20 credit subject (i.e. Workplace Practices), students undertake three or more topics, selected from Topics 1 to 5.

2. Vocational Learning

Vocational learning includes any formal learning in a work-related context outside AQF qualifications and incorporates elements such as generic work skills, enterprise education, career education, and community-based and work-based learning.

3. VET

VET includes any accredited training provided under the AQF by an RTO. VET can contribute to Workplace Practices provided that it:

- appears on the NTIS website (www.ntis.gov.au)
- is delivered and assessed by or under the auspices of an RTO
- is delivered and assessed in accordance with relevant AQTF standards and training package requirements
- is eligible for a Statement of Attainment from an RTO

Workplace Practices continued

Assessment Components

Assessment in Workplace Practices consists of the following components and weightings:

School Based Component: 70%

- Assessment Type 1: Folio (25%)
- Assessment Type 2: Performance (25%)
- Assessment Type 3: Reflection (20%)

Externally Moderated Component: 30%

- Assessment Type 4: Investigation (30%)

Learning Requirements of the Course

At the end of the program in Stage 2 Workplace Practices, students should be able to:

1. understand and explain concepts of industry and work
2. critically analyse the relationships between work-related issues and practices in workplaces
3. demonstrate knowledge of the roles of individuals, government legislation and policies, unions, and employer groups in work-related and workplace issues
4. investigate the dynamic nature of work-related and workplace issues, cultures, and/or environments locally, nationally, and/or globally
5. demonstrate and apply generic work skills and, where relevant, industry knowledge and skills, in a workplace and/or work-related context
6. critically reflect on and evaluate learning experiences in/about the workplace.

Future Pathways in subject

Workplace Practices assists students to gain employability skills and explore future career options in the skilled trades, para-professional and professional fields. The vocational learning component may assist students to build networks and provides opportunities to source and secure part time work, full time work or apprenticeships..

Required Text(s) for subject

No text required. Course materials are accessed from school or home on-line through the College intranet. Students are provided with photocopied notes where appropriate.

What are the prerequisites?

There are no set prerequisites, however students undertaking a VET pathway must attend a counselling session with the VET Pathways Coordinator.



TRINITY COLLEGE
Senior

Contact Details

For more information about studying Year 12 at Trinity College Senior, please contact the Head of Year 12 on 8523 8705 or visit: www.trinity.sa.edu.au/curriculum/index.htm

Further Information

More information about SACE may be obtained from the SACE Board of South Australia webpage at: www.sace.sa.edu.au